RESULTS BONUS

1	2	3	4
The organization is in the process of developing outcome-level goals for programs, projects, and services.	The organization has set clearly defined outcome-level goals for all its programs, projects, and services.	The organization has met over 50% of outcome-level targets for its programs, projects, and services.	The organization has met over 75% of outcome level targets for its programs, projects, and services.
1. The organization self-identifies as a level 1.	1. Institutional Monitoring and Evaluation Plan that includes targets, indicators, and measurement tools. The plan must have been developed or updated in the past two years.	1. Institutional Monitoring and Evaluation Plan that includes expected results, indicators, and measurement tools. The plan must have been developed or updated in the past two years. 2. Report to donor or spreadsheet showing at least 50% of outcome-level targets have been met. The documents must have been developed or updated in the past two years. 3. Written procedures that ensure quality in data collection and analysis. The document must have been developed or updated in the past two years.	1. Institutional Monitoring and Evaluation Plan that includes targets, indicators, and measurement tools. The plan must have been developed or updated in the past two years. 2. Report to donor or spreadsheet showing at least 75% of outcome-level targets have been met. The documents must have been developed or updated in the past two years. 3. Data Quality Evaluation on data collection and analysis conducted in the past two years.

STANDARDS BONUS

1

The organization is building awareness about national and international standards and/or is in the process of developing internal standards that guide its programs, projects, and services.

1. The organization self-identifies as a level 1.

2

The organization is taking clear steps towards compliance with national and international standards that guide its programs, projects, and services.

1. Draft protocols or technical standards for the organization that align with national and international standards relevant to its field of action. The document must have been developed or updated in the past two years.

2. Report, meeting minutes, or written procedure that shows that the organization is moving towards the implementation of relevant standards in its field of action.

3

The organization has reached and consistently aspires to implement national and international standards that guide its programs, projects, and services.

1. Protocols or technical standards for the organization that align with national and international standards relevant to its field of action. The document must have been developed or updated in the past two years.

2. Report, meeting minutes, or written procedure that shows that the organization is moving towards the implementation of relevant standards in its field of action. The documents must have been developed or updated in the past two years.

3. External evaluator report or certification from another renowned organization, that demonstrates the organization has complied with the implementation of relevant standards in its field of action. The document must have been issued in the past two years.

4

The organization consistently reaches existing standards and is involved in setting new national/international standards (or best practices within the sector) that guide its programs, projects, and services.

1. Protocols or technical standards for the organization that align with national and international standards relevant to its field of action. The document must have been developed or updated in the past two years.

2. Report, meeting minutes, or written procedure that shows that the organization is moving towards the implementation of relevant standards in its field of action. The documents must have been developed or updated in the past two years.

3. Two external evaluator reports or certifications from other renowned organizations, which demonstrate the organization has complied with the implementation of relevant standards in its field of action. Documents must show the organization's compliance for a minimum of two years.

DELIVERY BONUS

1

The organization is developing a written institutional Work Plan that describes how programs, projects and services will be delivered, including: activities, budgeting, responsibilities, and timelines.

1. The organization self-identifies as a level 1.

2

The organization has a written institutional Work Plan that describes how programs, projects and services will be delivered, including: activities, budgeting, responsibilities, and timelines. The organization has successfully completed over 30% of the programs, projects and services included in the plan in a timely manner and staying within the budget.

1. Written institutional Work Plan developed or updated in the past two years. The Plan includes clear activities, budget, timeline and responsibilities (individual or by area).

2. Progress report that shows at least 30% of activities have been completed within the established budget and timeline. The document must have been developed or updated in the past two years.

3

The organization has a written institutional Work Plan that describes how programs, projects and services will be delivered, including: activities, budgeting, responsibilities, and timelines. The organization has successfully completed over 60% of the programs, projects and services included in the plan in a timely manner and while staying within the budget. The organization has reviewed costs of programs and projects.

1. Written institutional Work Plan developed or updated in the past two years. The Plan includes clear activities, budget, timeline and responsibilities (individual or by area).

2. Progress report that shows at least 60% of activities have been fulfilled within the established budget and timeline. The document must have been developed or updated in the past two years.

3. Cost analysis document or financial report that shows tracking of costs included in the institutional Work Plan. The document must have been developed or updated in the past two years.

4

The organization has a written institutional Work Plan that describes how programs, projects and services will be delivered, including: activities, budgeting, responsibilities, and timelines. The organization has successfully completed over 90% of the programs, projects and services included in the plan in a timely manner while staying within the budget. The organization has analyzed the cost efficiency of programs and projects.

1. Written institutional Work Plan developed or updated in the past two years. The Plan includes clear activities, budget, timeline and responsibilities (individual or by area).

2. Progress report that shows at least 90% of activities have been fulfilled within the established budget and timeline. The document must have been developed or updated in the past two years.

3. Document with cost efficiency analysis (for example: Cost-Benefit, Return of Investment). The document must have been developed or updated in the past two years.

REACH
BONUS

1	2	3	4
The organization is in the process of identifying and outlining a target population for its programs, projects, and services.	The organization has identified and outlined target populations for its programs, projects, and services, and is collecting information to track service delivery to target populations.	The organization has achieved at least 80% of its output-level targets and is reaching its target population with its programs, projects, and services.	The organization has achieved at least 80% of its output level targets and has scaled-up the reach of its service delivery to new geographical areas and populations, and/or broadened service delivery to existing target populations in alignment with its current Strategic Plan.
1. The organization self-identifies as a level 1.	1. Institutional Monitoring and Evaluation Plan that clearly identifies the target populations, output level targets, and methods for data-disaggregation across target populations. The document must have been developed or updated in the past two years. 2. Spreadsheet that shows at least 30% of output level targets have been been met. The documents must have been developed or updated in the past two years.	1. Institutional Monitoring and Evaluation Plan that clearly identifies the target populations, output level targets, and methods for data-disaggregation across target populations. The document must have been developed or updated in the past two years. 2. Spreadsheet that shows at least 80% of output level targets have been met. The documents must have been developed or updated in the past two years. 3. Written procedures that ensure quality in data collection and analysis. The document must have been developed or updated in the past two years.	1. Institutional Monitoring and Evaluation Plan that clearly identifies the target populations, output level targets, and methods for data-disaggregation across target populations. The document must have been developed or updated in the past two years. 2. Spreadsheet that shows at least 80% of output level targets have been met. The documents must have been developed or updated in the past two years. 3. Written procedures that ensure quality in data collection and analysis. The document must have been developed or updated in the past two years. 4. Institutional Work Plan that details how the organization has reached new geographic zones and/or has broadened its activities with existing target populations in alignment with the Strategic Plan. The document must have been developed or updated in the past two years.

TARGET POPULATION
BONUS

1	2	3	4
The organization is considering engaging in participatory planning and decision-making processes that involve target populations and other stakeholders.	The organization engages in participatory planning and decision-making processes that involve target populations and other stakeholders.	The results of participatory planning and decision-making processes have been used to inform the design and implementation of programs, projects, and services.	The results of participatory planning and decision-making processes are consistently used to inform the design and implementation of programs, projects, and services. Members of the target populations engage in the delivery of programs, projects, and services.
1. The organization self-identifies as a level 1.	1. Meeting minutes from participatory planning sessions or attendance list showing involvement of target population and relevant stakeholders in participatory planning sessions. The document must have been developed in the past two years. 2. Last year's budget which shows expense item or funds for participatory planning sessions with target population.	1. Meeting minutes from participatory planning sessions or attendance list showing involvement of target population and relevant stakeholders in participatory planning sessions. The document must have been developed in the past two years. 2. Last year's budget which shows expense item or funds for participatory planning meetings with target population. 3. Last year's institutional Work Plan which includes conclusions from participatory planning meetings.	1. Meeting minutes from participatory planning sessions or attendance list showing involvement of target population and relevant stakeholders in participatory planning sessions. The document must have been developed in the past two years. 2. Last year's budget which shows expense item or funds for participatory planning meetings with target population. 3. Three institutional Work Plans which include conclusions from participatory planning meetings. The documents must have been developed in the past three years. 4. Reports or equivalent documents that detail engagement of target population in the delivery of programs, projects, and services.

LEARNING BONUS

1	2	3	4
The organization is developing a process to analyze achievements and challenges arising from its programs, projects, and services.	The organization has a process for analyzing achievements and challenges arising from its programs, projects, and services.	The organization has a process for analyzing achievements and challenges arising from its programs, projects, and services, and consistently makes changes as a result of these analyses.	The organization has a process for analyzing achievements and challenges arising from its programs, projects, and services, and consistently makes changes as a result of these analyses. The organization uses these analysis to influence change in projects and services of others at national and/or international level through presentations, training, and/or publications.
1. The organization self-identifies as a level 1.	1. Organization Manual or equivalent document that includes a procedure to analyze achievements, challenges, and lessons learned in projects and activities. 2. Meeting minutes or reports that show the procedure was followed at least once in the last two years.	1. Organization Manual or equivalent document that includes a procedure to analyze achievements, challenges, and lessons learned in projects and activities. 2. Meeting minutes or reports that show the procedure was followed at least once in the last two years. 3. Institutional Work Plan or equivalent document that includes new activities identified in the analysis of achievements, challenges, and lessons learned. The document must have been developed or updated in the past two years.	1. Organization Manual or equivalent document that includes a procedure to analyze achievements, challenges, and lessons learned in projects and activities. 2. Meeting minutes or reports that show the procedure was followed at least three times in the last two years. 3. Institutional Work Plan or equivalent document that includes new activities identified in the analysis of achievements, challenges, and lessons learned. The document must have been developed or updated in the past two years. 4. Evidence of three efforts in the past two years to influence similar initiatives, through sharing lessons learned. For example, workshop minutes, publications, screenshots of digital products, or reports on exchange experiences with other organizations.

RESOURCES BONUS

1	2	3	4
La organización está desarrollando por escrito un Plan de Movilización de Recursos que claramente identifica los recursos requeridos para el programa, proyectos y servicios, así como los potenciales proveedores y/o fuentes de esos recursos.i	The organization has a written Resource Mobilization Plan that clearly identifies both the required resources for programs, projects, and services, and potential providers/sources for these resources.	The organization has a written Resource Mobilization Plan that clearly identifies both the required resources for programs, projects, and services, and potential providers/sources for these resources. The organization has succeeded in leveraging at least 20% of its annual resources from a source other than its main donor.	The organization has a written Resource Mobilization Plan that clearly identifies both the required resources for programs, projects, and services, and potential providers/sources for these resources. The organization has succeeded in leveraging resources from at least two other sources different than its main donor. No single source of funding represents more than 40% of the organization's annual budget.
1. The organization self-identifies as a level 1.	1. Resource Mobilization Plan that includes the organization's needs in alignment with budget and planning processes.	1. Resource Mobilization Plan that includes the organization's needs in alignment with budget and planning processes. The document must have been developed or updated in the past two years. 2. Donor receipt or equivalent proof of a financial source other than its main donor. The receipt must have been issued in the past two years. 3. Organization's annual budget that shows at least 20% of the annual budget comes from funding sources other than the main donor.	1. Resource Mobilization Plan that includes the organization's needs in alignment with budget and planning processes. The document must have been developed or updated in the past two years. 2. Donor receipts or equivalent proofs of two financial sources other than the main donor. The receipts must have been issued in the past two years. 3. Organization's annual budget that shows no single source of funding represents over 40% of the total budget.

SOCIAL CAPITAL BONUS

1	2	3	4
The organization is learning the value of networking and considering potential partnerships.	The organization participates in recognized local networks that are relevant to its programs, projects, and services. The organization leverages its participation in networks and is able to demonstrate partnership and engagement with at least one other civil society organization.	The organization participates in recognized regional or national networks that are relevant to its programs, projects, and services. The organization leverages its participation in networks and is able to demonstrate partnership and engagement with other civil society organization and relevant government entities.	The organization is identified as a leader in recognized national or regional networks that are relevant to its programs, projects, and services. The organization leverages its network participation and is capable of demonstrating alliances and involvement with other civil organizations, relevant government entities, and private entities.
1. The organization self-identifies as a level 1.	1. Proof of communication, meeting minutes, or equivalent document from the past two years, that shows that the organization has active participation in a local network related to its mission, or a post from the network where the organization's name is present. 2. Collaboration agreement, memorandum of understanding, or letter of commitment, that shows partnership with another civil society organization, or spreadsheet that shows the organization's partnerships.	1. Proof of communication, meeting minutes, or equivalent document from the past two years, that shows that the organization has active participation in a regional or national network related to its mission, or a post from the network where the organization's name is present. 2. Collaboration agreements, memorandums of understanding, or letters of commitment, that show partnership with a civil society organization and another stakeholder (public institution or private entity), or spreadsheet that shows the organization's partnerships with at least one civil society organization and another stakeholder.	1. Proof of communication, meeting minutes, or equivalent document from the past two years, that shows the organization has a leadership role in a regional or national network related to its mission, or a post that shows the organization has a leadership role within the network. 2. Collaboration agreement, memorandum of understanding, or letter of commitment, that shows partnership with a civil society organization and two other stakeholders (public institutions or private entities), or spreadsheet that shows the organization's partnerships with at least one civil society organization and two other stakeholders.

ADAPTIVE BONUS

1	2	3	4
The organization is generally aware of the external environment surrounding and influencing its operations and mission.	The organization has a clear understanding of the external environment based on situational assessments such as the SWOT analysis, the PEST analysis, actors mapping, or policy analysis.	The organization uses the results of these situational assessments to create plans to adapt to sudden changes in the environment, maintain operations, and have an impact on the quality of operations (for example: emergencies, changes in funding levels, change in leadership, etc.).	The organization has maintained its operations, stakeholder engagement and activities through major structural change (for example: emergencies, changes in funding levels, change in leadership, etc.)., without loss in quality and operations in the last three years.
1. The organization self-identifies as a level 1.	1. Strengths, Weaknesses, Opportunities and Threats analysis (SWOT), Political Economic, Social, and Technological factors analysis (PEST) or equivalent analyses. The analysis must have been developed or updated in the past two years.	1. Strengths, Weaknesses, Opportunities and Threats analysis (SWOT), Political Economic, Social, and Technological factors analysis (PEST) or equivalent analyses. The analysis must have been developed or updated in the past two years. 2. Documents that show plans to shift in response to changes in the environment including: Plan for Continuity of Operations, Risk Management Plan, organizational restructuring processes, or updated institutional Work Plan. The documents must have been developed or updated in the past two years. 3. Examples of projects or activities modified or discontinued based on the organization's needs to adapt.	1. Strengths, Weaknesses, Opportunities, and Threats analysis (SWOT), Political Economic, Social, and Technological factors analysis (PEST) or equivalent analyses. The analysis must have been developed or updated in the past two years. 2. Documents that show plans to adapt operations in response to changes in the environment including: Plan for Continuity of Operations, Risk Management Plan, organizational restructuring processes, or updated institutional Work Plan. The documents must have been developed or updated in the past two years. 3. Project analyses that show results and quality reached after adaptations or data review reports. 4. Reports of field trips, progress reports, programmatic reports, annual meetings, or evaluations which document adaptations during and after structural changes.

INFLUENCE BONUS

1	2	3	4
The organization is aware of the importance of shaping its environment and establishing relationships with partners and collaborators relevant for its mission.	The organization implements adequate advocacy activities to address emerging issues or needs and is forming relationships with relevant partners and collaborators.	The organization implements adequate advocacy activities to address emerging issues or needs and is strengthening relationships with relevant partners and collaborators.	The organization's advocacy activities have contributed to changes in public policies, legislation, creation of work groups, government entities' actions, and other improvements within the sector. The organization is seen as an influential actor.
1. The organization self-identifies as a level 1.	1. Stakeholder mapping or analysis. 2. Meeting minutes or documents showing the implementation of at least one advocacy activity in the past two years.	1. Stakeholder mapping or analysis. 2. Meeting minutes or documents showing the implementation of at least one advocacy activity in the past two years. 3. Advocacy and stakeholder engagement strategies. 4. Meeting minutes or presentations showing the implementation of the advocacy or stakeholder engagement strategies in the past year. 5. Attendance lists of coordination networks, work groups, or forums to carry out advocacy actions.	1. Stakeholder mapping or analysis. 2. Meeting minutes or documents showing the implementation of at least one advocacy activity in the past two years. 3. Advocacy and stakeholder engagement strategies. 4. Meeting minutes or presentations showing the implementation of the advocacy or stakeholder engagement strategies in the past year. 5. Attendance lists of coordination networks, work groups, or forums to carry out advocacy actions. 6. Reports, legislation, articles, or other documents showing results of advocacy actions.