SOCIAL CONTRACTING
MONITORING AND
EVALUATION FRAMEWORK
A tool for tracking progress

INTRODUCTION

This monitoring framework was developed to help the Vietnam Administration of HIV/AIDS Control monitor its social contracting pilot (nine provinces). This pilot will run from 2022 to 2024.

The framework has two parts.

- **Part 1** focuses on the measurement of the functional development and implementation of social contracting in Vietnam including national guidelines, training, assessments, and financial commitments.
- **Part 2** focuses on monitoring social contracting's contribution to epidemic control.

The process of creating social contracting in Vietnam involves monitoring efforts at the central, provincial, and community levels.

The framework below has specific indicators for each level.

ACKNOWLEDGEMENTS

This tool was created by the Meeting Targets and Maintaining Epidemic Control (EpiC) project in Vietnam in consultation with:

- Vietnam Administration of HIV/AIDS Control (VAAC)
- United States Agency for International Development (USAID)
- United States Centers for Disease Control (US CDC)
- The Joint United Nations Programme on HIV/AIDS (UNAIDS)
- The USAID-supported Local Health System Sustainability Project (LHSS)
- The USAID-supported Local Assistance to Develop and Deliver Excellence, Resilience, and Sustainability in Vietnam (LADDERS)

For questions on this tool and its use contact: Mr. Nguyen Van Hue nhue@fhi360.org or Mr. Daniel Levitt dlevitt@fhi360.org.

PART 1: Development of Social Contracting

Categories	Indicator Statement	Detail	FY22 Target *(where applicable)*	FY23 Target *(where applicable)*	FY24 Target *(where applicable)*
National level buy-in	**National guidelines on social contracting implementation promulgated**	Provide technical inputs at national level development of policy dialogue on social contracting	Approved national guidelines	Approved national guidelines maintained	Approved national guidelines maintained
National level buy-in	**National authority approves tools for social contracting implementation**	VAAC signs off on the inclusion of SCANA[1] tool and M&E plan into the implementation guidelines.	National approval for tool use or agreement for their use at provincial and community levels	National approval for tool use or agreement for their use at provincial and community levels	National approval for tool use or agreement for their use at provincial and community levels
National level buy-in	**Number of provinces trained on national guidelines and social contracting implementation**	National efforts to train provinces via workshops or other methods including via partners	All provinces implementing social contracting this year or next year	All provinces implementing social contracting this year or next year	All provinces implementing social contracting this year or next year
Provincial engagement and buy-in for social contracting	**Number of provinces with bidding criteria and an associated scoring rubric**	Provinces that have established the criteria they will use to evaluate bids for social contracting funding	All provinces implementing social contracting this year or next year	All provinces implementing social contracting this year or next year	All provinces implementing social contracting this year or next year
Provincial engagement and buy-in for social contracting	**Number of provinces with a sustainable financing plan (SFP) which includes budget for social contracting approved by relevant authorities**	Provinces have a sustainable financing plan with a budget line for social contracting approved by relevant provincial authorities.	• Provinces in first year of implementation: Progress on advocating the mobilization of local funding resources	• Provinces in first year of implementation: Progress on advocating the mobilization of local funding resources • Provinces in second year of	• SFP with a budget line for social contracting approved by relevant provincial authorities.

[1] *Social Contracting Capacity Needs Assessment (SCANA) is a tool to evaluate SEs/CBOs' capacity needs to be built/strengthened to participate in social contract.*

Categories	Indicator Statement	Detail	FY22 Target *(where applicable)*	FY23 Target *(where applicable)*	FY24 Target *(where applicable)*
				implementation: process of updating sustainable financing plan for relevant provincial departments' feedback started	
Provincial engagement and buy-in for social contracting	**Percent of costs for social contracting covered by provincial or other government authorities**	The local authority commits to allocate a certain amount of local funding for social contracting			10 percent of social contracting costs covered by local funding
Provincial engagement and buy-in for social contracting	**Total spending from social enterprises and community-based organizations spent to achieve social contracting performance targets**	The amount of money spent on social contract with SEs/CBOs	N/A, data just used for monitoring	N/A, data just used for monitoring	N/A, data just used for monitoring
Effective implementation of the social contracting pilots	**National-level experience sharing workshop for all early adopting social contracting provinces executed**		Yes	Yes	Yes
Effective implementation of the social contracting pilots	**Contracts or other legal agreements between provincial partners and the selected SEs/CBOs signed for social contracting implementation**	Provinces will lead the process of selecting SEs/COs through different procurement methods in line with government regulations. This includes bidding planning, selecting service packages, advertising the packages and enter into contracts with the selected bidder.	All provinces implementing social contracting	All provinces implementing social contracting	All provinces implementing social contracting
Capacity building for provincial partners	**Government readiness checklist[2] used to assess provincial partners and a capacity building plan developed based on gaps from the assessment**	Used by the provincial health entity (center for disease control or department of health) that will manage social contracting implementation	All provinces implementing social contracting	All provinces implementing social contracting	All provinces implementing social contracting

---

[2] *Government readiness checklist is a tool to identify governmental agencies' needs to be strengthened to implement social contract*

Categories	Indicator Statement	Detail	FY22 Target *(where applicable)*	FY23 Target *(where applicable)*	FY24 Target *(where applicable)*
SCANA and capacity building	**Number of social enterprises or community organizations trained on national social contracting guidelines**	Training topics are selected based on the SCANA results and agenda is developed accordingly.			
SCANA and capacity building	**Documented improvement on SCANA results among community organizations**	Level of increased organizational capacity of community organizations is based on the SCANA result analysis which is conducted every 6 months	SCANA baseline established	Improvement on SCANA in line with technical assistance plan, SCANA update conducted	Improvement on SCANA in line with technical assistance plan, SCANA update conducted

PART 1I: Contribution to Epidemic Control

No	Indicator	Definition	Frequency of collection
Package 1: Outreach, Counselling and providing prevention commodities (Condom, lubricant, needles and syringe (N&S), and referral to Methadone)			
1	Number of harm reduction items distributed via social contracting	Number of harm reduction items distributed (disaggregated by needles, condoms, and other), disaggregated for efforts performed through social contracting funding	Monthly
2	Number of individuals received harm reduction items	Number of individuals received two services: (1) at least one harm reduction item (needles, condoms, lubricants) and (2) one of other services (communication /consultation; communication materials) during the reporting period, disaggregated for efforts performed through social contracting funding	Monthly
3	Number of clients successfully referred to Methadone treatment	Number of people with opiate use disorder enrolled in Methadone treatment, disaggregated for efforts performed through social contracting funding	Monthly
Package 2: Community test and referring HIV-reactive clients to confirmatory facility			
1	Number of clients tested for HIV via lay-test	Number of individuals who received HIV testing services via lay-testing during the reporting period, disaggregated for efforts performed through social contracting funding	Monthly
2	Number of HIV-reactive clients successful referred to confirmatory facility	Number of individuals who have HIV-reactive screening test and are referred to confirmatory facility during the reporting period, disaggregated for efforts performed through social contracting funding	Monthly
3	Number of HIV-reactive clients confirmed HIV positive by facility	Number of individuals who have HIV-reactive screening test and are confirmed HIV positive during the reporting period, disaggregated for efforts performed through social contracting funding	Monthly
Package 3: Linkage to antiretroviral (ARV)			
1	Number of diagnosed HIV positive cases successful referred to HIV treatment facility	Number of individuals who have a positive result and are referred to HIV treatment facility and confirmed to be newly initiated on ARV and not duplicated, disaggregated for efforts performed through social contracting funding	Monthly
Package 4: Linkage to Pre-Exposure Prophylaxis (PrEP)			
1	Number of negative testing clients successfully referred to a PrEP site	Number of individuals successfully referred for and confirmed to be newly initiated on PrEP and not duplicated, disaggregated for efforts performed through social contracting funding	Monthly
Expense monitoring			
1	Expenses paid for packages	Total expenses actually paid for services, disaggregated by each service package during the reporting period.	Monthly